



Interim COVID-19 Protocols for Carolina Prep

The following protocols and guidelines are intended be preventive against the exposure to COVID-19, as well as outline the response to a possible or positive case.

- Infant, Toddler, and Pre-Prepper parents are to park in the front and use that entrance.
- Prepper, and Pre-K parents are to park in the back in the spots facing the building and use that entrance.
- Primary School parents between 7:00am – 7:30am should park in the back and drop off in Pre-K. Between 7:30am – 8:25am, please park in the front and walk your child across the breezeway into the auditorium. After 8:25, please walk your child to their classroom. We will not have a car line in the mornings since we will be utilizing the auditorium.
- After School pick-up for Primary School students: We will have car line as listed in the handbook for those students not enrolled in After School. If you pick your After School child up between 3:05pm – 5:30pm, please park in the front and utilize the breezeway entrance. Between 5:30pm – 6:00pm, please park in the back and pick your child up from Pre-K.
- Hand Sanitizing stations are available at each entrance.
- Masks are still considered optional for parents, staff, and children over the age of two.
- If you do not feel comfortable entering the building for any reason, please park in the front and come to the front doors. A member of management will walk your child to their classroom. Please be patient as we do not have extra staff for these situations and you may have to wait for a short time. This can be arranged at both drop-off and pick-up.
- Music and Spanish teachers will, in the interim, go to the Pre-School classrooms instead of conducting their lessons in their specific rooms. The classrooms are bigger to allow for social distancing and does not cross contaminate the Spanish and Music rooms. It also keeps the children out of the hallways and from coming into contact with other classes. The gym will be off limits to everyone except for the Pre-Preppers. Primary School students will use the Spanish and Music rooms.
- Staff temperatures will be taken before their shift starts. Children will be monitored carefully for any behaviors that would insinuate that they may not be feeling well and temperatures taken accordingly. Please understand that people are considered



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- contagious 2 days prior to showing symptoms; therefore, taking temperatures does not ensure that a contagious person hasn't been in the building.
- The temperature limit will remain at 100.4 for staff and children.
 - There will be no transitions for move-ups in August.
 - Teacher schedules are currently being adjusted on a weekly basis to ensure less combining of children in classrooms.
 - A doctor's note is required by all who are out for an illness, children and staff, in order to return.
 - If a staff member is determined to have close, direct contact with a child that has tested positive, they will be required to be tested. They can return with a negative test result or with a positive result must complete the current isolation criteria to return: Ten (10) days have passed since symptoms started AND one (1) day (24 hours) have passed since the last fever and be symptom free without the use of medication.
 - Parents will have the choice to have their child tested if they have had a close, direct contact. If the result is negative, the child can return. If they choose not to have their child tested, the child and any siblings must quarantine for 14 days from the date of exposure before returning. If the child becomes ill during the quarantine period and tests positive for COVID-19, they must then meet the above current isolation criteria. (DHEC regulations)
 - Parents and staff will monitor those that were not considered in direct, close contact.
 - If a positive test comes from a classroom, we must shut that room down and complete cleaning prior to allowing it to reopen.
 - If a child wears a mask, they will not be allowed to wear it during naptime. Every effort will be made to keep each child's cot 6 feet apart.
 - Teachers will be given instructions on how to social distance between themselves and to help the older children understand how to do so as well. More outside activities are encouraged.
 - It will be recommended that teachers keep a mask available to help limit some of the close, direct contact exposures. Understand that close, direct exposure must occur with our youngest children.
 - The definition that we have been given for close, direct exposure by DHEC is within 6 feet of each other for longer than 15 minutes at a time with or without a mask.
 - Parents and staff will monitor those that were not considered in direct, close contact.
 - Primary School students will be separated into 2 groups for lunch. Students will sit every other seat and will not have anyone directly across from them.
 - Water fountains will only be used to fill water bottles. Mrs. White will provide water bottles for the Kindergarten students. All other grade levels will need to bring their own water bottles each day.
 - Kindergarten students will use desks this year instead of tables to provide more separation.
 - Operating hours will be 7:00am – 6:00pm Monday through Friday for the foreseeable future.

Current as of August 10, 2020